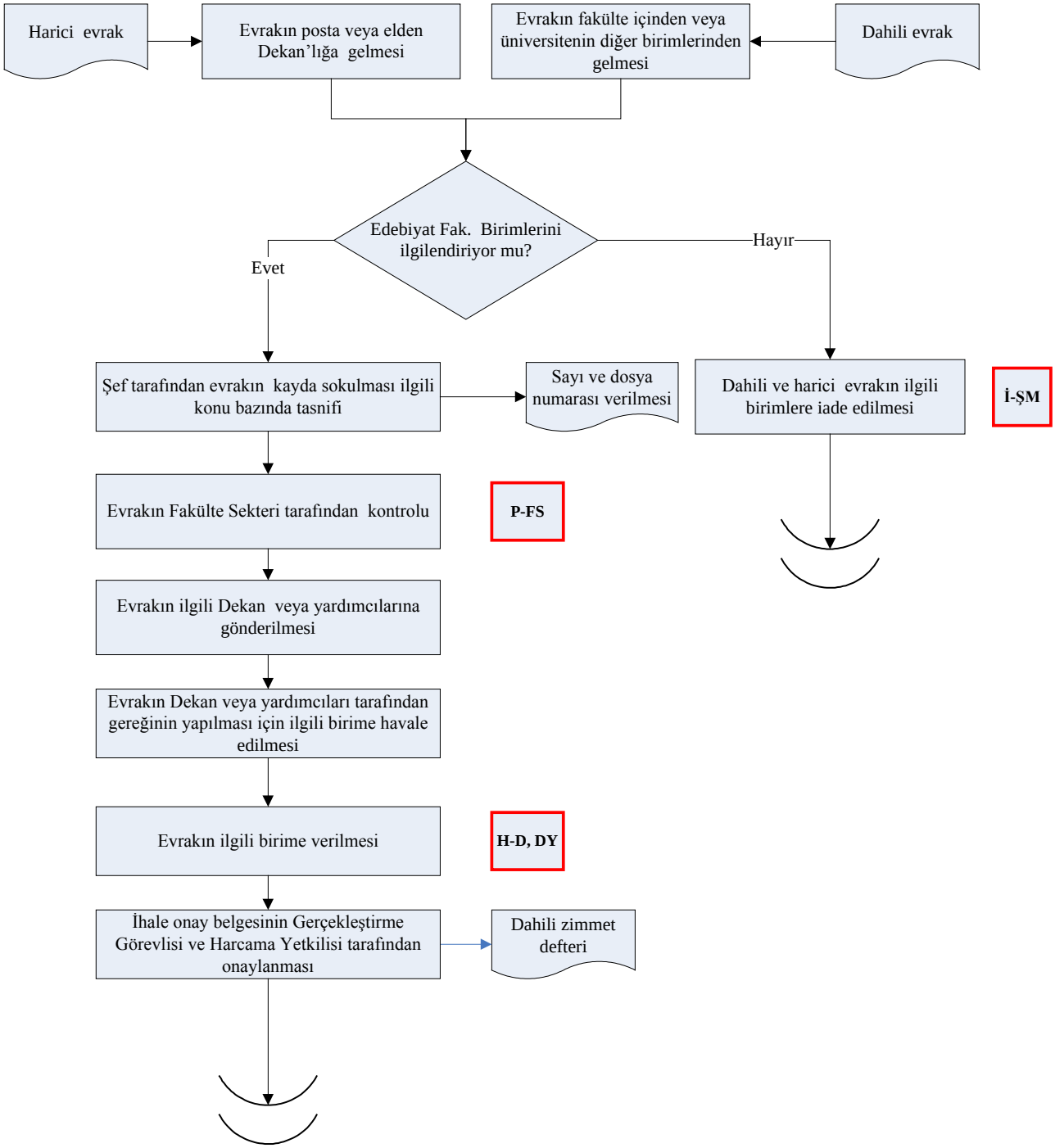Gelen Evrak İş Akış Şeması