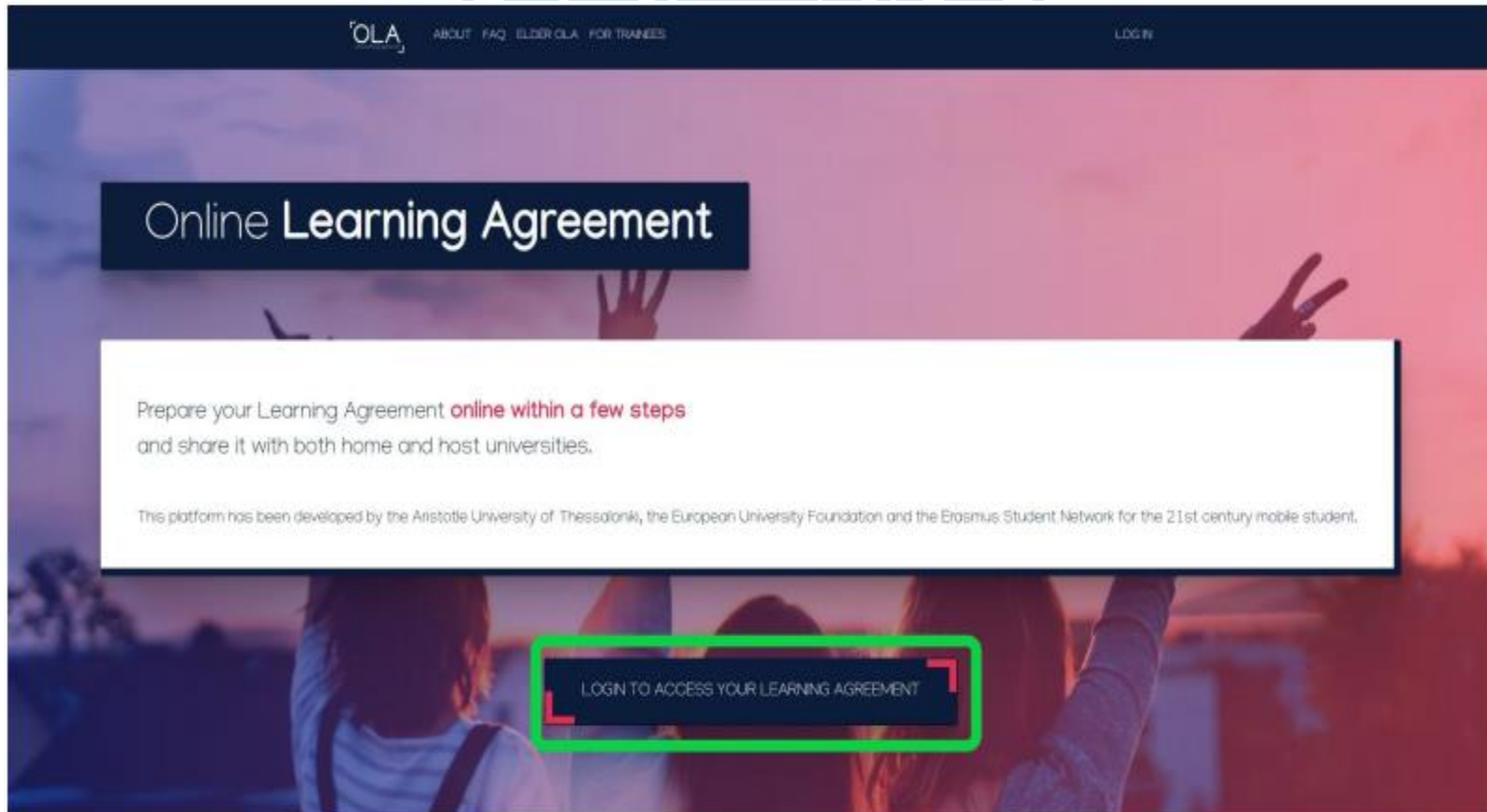




ONLINE LEARNING AGREEMENT (OLA) HAZIRLAMA KILAVUZU

1. Online learning agreement (OLA) ulaşmak için linki tıklayınız: <https://learning-agreement.eu/>
2. Sayfanın alt kısmındaki "LOGIN TO ACCESS YOUR LEARNING AGREEMENT" sekmesini tıklayınız.





3. Sisteme gmail hesabınızla giriş yapın.
4. "MY ACCOUNT" sekmesini tıklayın ve kişisel bilgilerinizi yazın.

OLA [ABOUT](#) [FAQ](#) [ELDER OLA](#) [FOR TRAINEES](#) [MY LEARNING AGREEMENTS](#) **MY ACCOUNT** [LOG OUT](#)

The changes have been saved. X

My account

[VIEW](#) [EDIT](#)

My Personal Information

Firstname * Lastname *

Date of birth * Gender * Nationality *

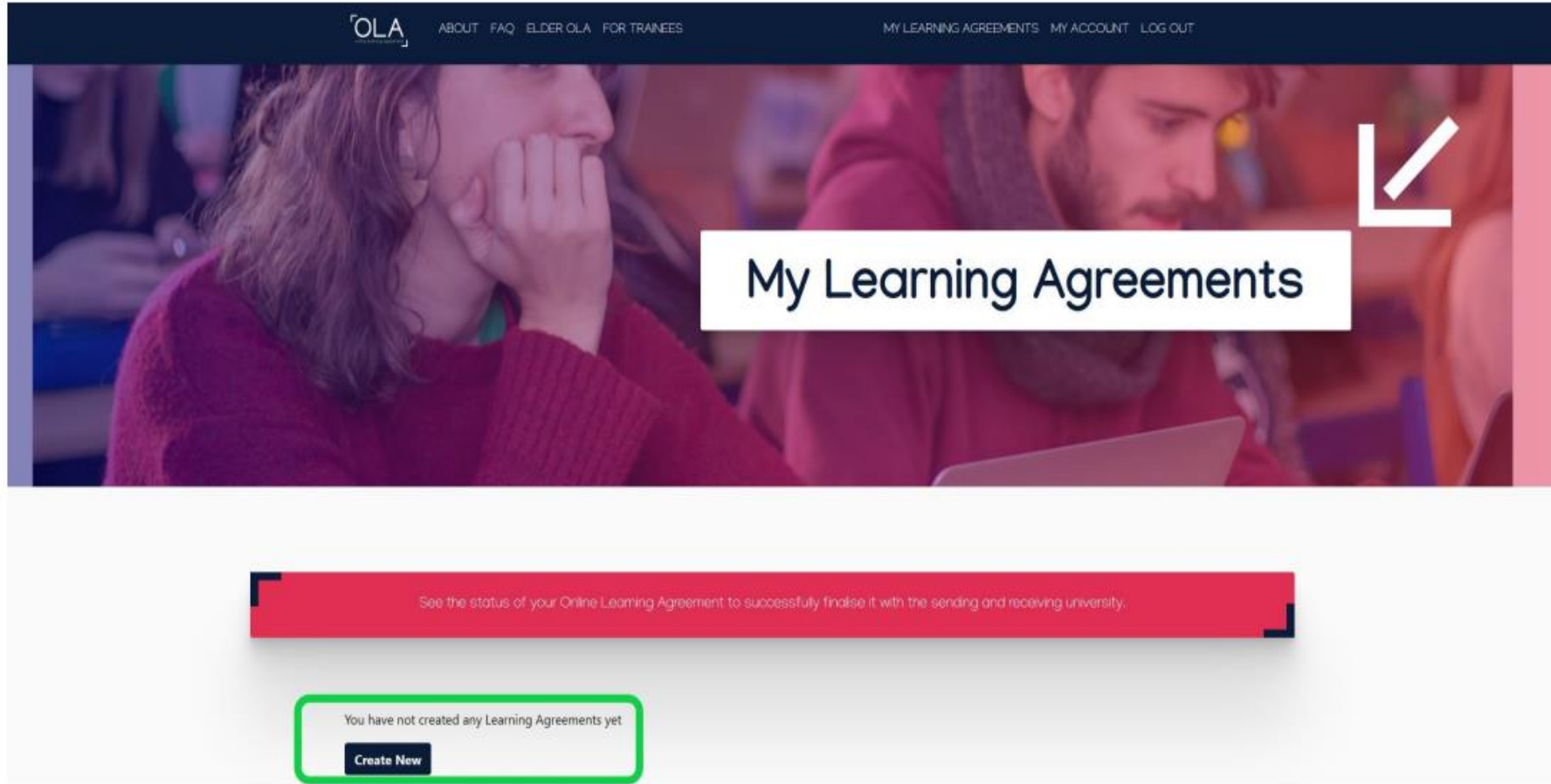
Field of education * Study cycle *

☒ I have read and agree to the Terms and Conditions and Privacy Policy *
[Terms and Conditions and Privacy Policy](#)

[Save](#)



5. Kişisel bilgilerinizi yazdıktan sonra, “MY LEARNING AGREEMENT” sekmesini tıklayın.
6. Sayfanın alt kısmındaki “CREAT NEW” sekmesini tıklayınız.





7. Hareketlilik türünüzü seçin.

OLA

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Please select your mobility type. Choose carefully, if you pick the wrong one you'll have to start over.

Semester Mobility

Discover a new culture and gain new experiences by going on **traditional academic mobility of between 2 and 12 months** at another higher education institution! Be sure to check out the possibility to upgrade your mobility experience with optional virtual components (e.g. online courses) next to your academic experience on campus.

Blended Mobility with Short-term Physical Mobility

In case regular semester mobility is too long or otherwise inaccessible for you, experience short-term blended mobility! This format foresees between **5 and 30 days of physical mobility** at another higher education institution **combined with a compulsory virtual component**.

Short-term Doctoral Mobility

Develop your skills and find contacts by going on **short-term doctoral mobility of between 5 and 30 days** at another higher education institution! To enhance the synergies with Horizon Europe, doctoral mobilities can also take place in the context of Horizon Europe funded research projects.



8. Bilgilerinizi kontrol edik ve 2023/2024 akademik yılını seçin.

OLA
online learning agreement

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Student Information Sending Institution Information Receiving Institution Information Proposed Training Programme Virtual Components Commitments

Academic year *

Student

First name(s) *

xxxx

Last name(s) *

xxxxx

Email *

xxxx@email

Date of birth *

0000 - 00 - 00

Gender *

- Select a value -

Nationality *

xxxx

Country to which the person belongs administratively and that issues the ID card and/or passport.

Field of Education *

xxxxxx

Field of education: The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

Field of Education Comment

Study cycle *

- Select a value -

Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

Next



9. Gönderen kurum bilgilerine aşağıdaki bilgilerinin yer aldığı sayfaya aşağıdaki bilgileri girin. (Fakülte bilgisini girmeyi ve kırmızı işaretli alanları doldurmanın zorunlu olduğunu unutmayın.)

OLA

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

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5

6

Student Information

Sending Institution Information

Receiving Institution Information

Proposed Mobility Programme

Virtual Components

Commitment

Academic year *

2023/2024

Sending

Sending Institution

Country *

Turkey

Name *

Dicle Üniversitesi

Faculty/Department *

xxxx

Address *

Diyarbakır

Erasmus Code *

TR-DIYARBA01

Sending Responsible Person

First name(s) *

Serkan

Last name(s) *

EKMEN

Position *

Erasmus Institutional Coordinator

Email *

erasmus@dicle.edu.tr

Phone number

+904122141000

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Sending Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

Previous

Next

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dicle.edu.tr



10. Alıcı kurum bilgilerine girin. Gideceğiniz kuruma ait bu bilgileri kurumun Erasmus web sayfasından, size gönderilen bilgilendirme mailinde bulabilirsiniz. Eğer her ikisinde de bilgiler mevcut değilse gideceğiniz kurumdan bilgileri talep edin.

OLA

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

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Student Information

Sending Institution Information

Receiving Institution Information

Proposed Mobility Programme

Virtual Components

Commitment

Academic year *

2023/2024

Receiving

Receiving Institution

Country *

Country of the institution

Name *

Name of the institution

Receiving Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Previous

Next



11. Alacağınız ders bilgilerini ve gideceğiniz kurumun akademik takvimi (dönem başlangıç ve bitiş tarihlerini) kontrol edin.

- Dicle Üniversitesinden alacağınız dersleri görmek için lütfen bu sayfayı inceleyiniz:
<https://obs.dicle.edu.tr/oibs/bologna/start.aspx?gkm=001036630322203330033303344803836834388311153333631120>
- Gideceğiniz kurumdan alacağınız dersleri kurumun Erasmus web sayfasından, size gönderilen bilgilendirme mailinde bulabilirsiniz. Eğer her ikisinde de bilgiler mevcut değilse gideceğiniz kurumdan bilgileri talep edin.

OLA Online Learning Agreement ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Academic year *

Preliminary LA

Planned start of the mobility * Planned end of the mobility *

yyyy - mm - dd yyyy - mm - dd

Table A - Study programme at the Receiving institution *

No Component added yet.

Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

• Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information contains, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less

• This must be an external URL, such as <http://example.com>.

The main language of instruction at the Receiving Institution * The level of language competence *

- Select a value - - Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://european-council.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *

No Component added yet.

Add Component to Table B

Provisions applying if the student does not complete successfully some educational components: [web link to the relevant info]

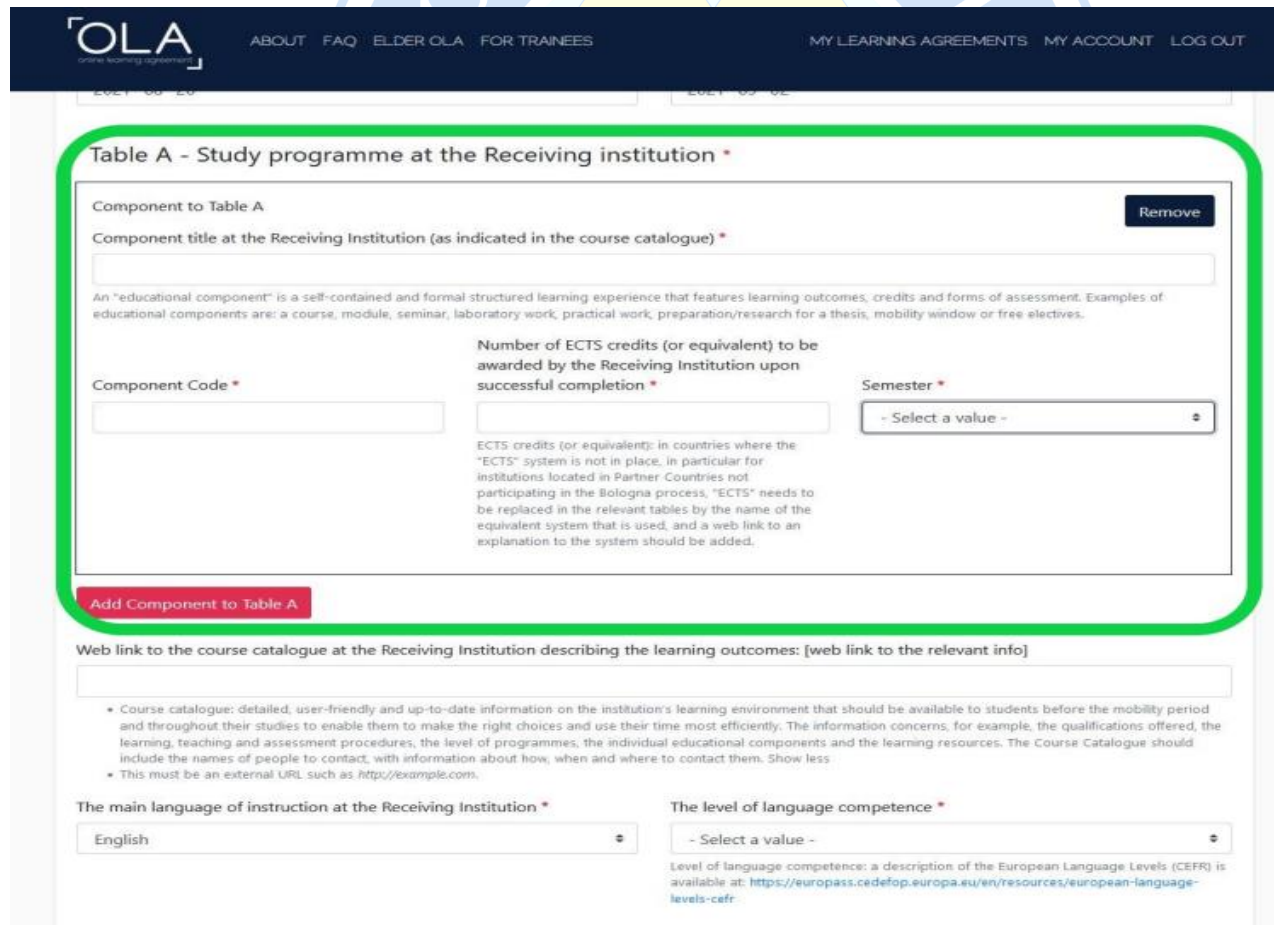
This must be an external URL, such as <http://example.com>.

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL, such as <http://example.com>.

12. TABLE A gideceğiniz kurumdan alacağınız dersleri yazdığınız bölümdür:

- Ders kataloğunda belirtilen haliyle dersin ismini yazın
- Dersin kodunu yazın. Ders kodu yoksa bu alana “none” yazabilirsiniz
- Dersin AKTS miktarını yazın.
- Dersin verildiği dönemi yazın.
- Her bir ders için bu bilgiler girilmelidir. Bir ders bilgisi girildikten sonra bir sonraki ders bilgisi girişi için “Add Component to Table A” sekmesi tıklanmalıdır.



OLA Online Learning Agreement

ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Table A - Study programme at the Receiving institution *

Component to Table A Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *

Semester *

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

* Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less

* This must be an external URL such as <http://example.com>.

The main language of instruction at the Receiving Institution *

English

The level of language competence *

- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

dicle.edu.tr



13. Dil bilgisiyle ilgili alanı doldurun. Dicle Üniversitesinin yaptığı sınav B1 seviyesindedir ve bu seviyede yerliliğiniz olduğunuza dair dil belgesi Erasmus Ofisi tarafından verilmektedir. Bu nedenle bu alanın “English –B1” olarak doldurulması öngörülmektedir.

Gideceğiniz kurumda eğitim dili İngilizce dışında bir dil ise (Almanca...vb) ve dil yeterliği farklı bir seviyede isteniyor (B2...vb.) ve sizde bu yeterlilikle ilgili kanıtlatıcı belge sunabiliyorsanız farklı dil ve yeterlilik seviyesi seçilebilir.

OLA

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Table A - Study programme at the Receiving institution *

Component to Table A

Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *

Semester *

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

The main language of instruction at the Receiving Institution *

The level of language competence *

English

- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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14. TABLE B gideceğiniz kurumdan alacağınız dersleri yazdığınız bölümdür:

- Ders kataloğunda belirtilen haliyle dersin ismini yazın
- Dersin kodunu yazın. Ders kodu yoksa bu alana “none” yazabilirsiniz
- Dersin AKTS miktarını yazın.
- Dersin verildiği dönemi yazın.
- Her bir ders için bu bilgiler girilmelidir. Bir ders bilgisi girildikten sonra bir sonraki ders bilgisi girişi için “Add Component to Table B” sekmesi tıklanmalıdır.

OLA ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *

Component to Table B Remove

Component title at the Sending Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution *

Semester *

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

☐ Automatically recognised towards student degree

Automatic recognition comment

Add Component to Table B

Provisions applying if the student does not complete successfully some educational components: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as <http://example.com>.



15. Virtual Components boş bırakılmalı ve bir sonraki adıma geçilmelidir.

OLA
Your Online Learning Agreement

ABOUT FAQ ELDER OLA FOR TRAINEES

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Your Online Learning Agreement has been updated. X

1 2 3 4 5 6

Student Information Sending Institution Information Receiving Institution Information Proposed Mobility Programme **Virtual Components** Commitment

Academic year *

Table C

Please add the Table if you wish to indicate virtual component(s) at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.

Add Component to Table C

Previous Next



16. Belgenin son bölümünde yer alan boşluğu bilgisayarın mouse'unu kullanarak imzalayın ve alt kısımda ver alan "Sign And Send The Online Learning Agreement to The Responsible Person at The Sending Institution for Review" sekmesini tıklayın. Böylece belgeniz Dicle Üniversitesi Erasmus Ofisinin OLA sisteminde görünecektir.

- Belgenizin Dicle Üniversitesi Erasmus Ofisi yetkilileri tarafından imzalanabilmesi için lütfen OLANızın PDF halini bölüm koordinatörünüze mail atın ve bölüm koordinatörünüzün kararını erasmus@dicle.edu.tr adresine mail atmasını isteyin.
- Bölüm koordinatöründen onay maili alındığında belgeniz imzalacak ve gideceğiniz kurumun OLA sisteminde görünecektir.
- Bölüm koordinatöründen onay maili gelmezse belgeniz imzalanmayacak yani gideceğiniz kuruma iletilmeyecektir.
- OLA ile ilgili işlemleri siz de kendi hesabınızdan takip edebilirsiniz.